

Introduction to Speciality Training in Histopathology in Calderdale and Huddersfield NHS FoundationTrust

The Department

Specialty training in histopathology and non-gynaecological cytology is based at Calderdale Royal Hospital, Salterhebble, Halifax HX3 0PW. The department processes about 25000 histopathology cases and 3000 non-gynaecological cytology cases annually. The consultants are general histopathologists and report all the specimens that arrive in the department. Trainees are attached to consultants and each attachment lasts for 4-6 weeks.

Trainees Area and Workstations

There is place for 1 trainee. The trainee will have with his/her own workstation, personal computer and light microscope. A library of textbooks is available in the seminar room close by.

Induction

It is mandatory to attend Trust Induction on the first day. HR is in touch with the trainee prior to their starting at CRH to arrange this. Car parking, ID badges and trust computer log in details will all be arranged during the induction.

Local departmental induction is done by the laboratory manager Jill Haigh. This will be done in the week of starting at CRH. The computer logins will be created before the trainee starts. Each trainee will be provided with a username and password for iLab – the computer system for histopathology reports and Qpulse – the database for SOPs, local guidelines, etc

Lead clinical supervisor

The local Lead Clinical Supervisor is Vidya Kumaraswamy. There will be meetings with the trainee at the beginning, mid and end of the attachment. All the consultants will provide written assessments prior to the final appraisal.

Specimens

The department receives large specimens from breast, colon, kidney, testis, uterus (benign and grade 1 carcinomas), ovaries and thyroid and biopsies from breast, lung, cervix, skin, liver, endometrium, prostate, head and neck, bladder, colon and upper and lower GI tract. Bowel cancer screening polyps and resections from breast cancer screening cases are done at CRH. Non-gynae cytology specimens include EBUS specimens and FNAs from lymph nodes, thyroid and salivary glands and serous effusions.

Consultants

There are four consultants at present in the department:

Dr Richard Knights

Dr Sarah Knight

Dr Sarah Littleford

Dr Vidya Kumaraswamy

Admin staff

There is a pool of secretarial staff. The consultants use voice recognition for reporting, but trainees dictate their cases on tape, which is placed in the secretarial office. These will be typed and returned to the trainee.

Useful phone numbers

Dr Richard Knights - 01422222063

Dr Sarah Knight - 01422222603

Dr Sarah Littleford - 01422224397

Dr Vidya Kumaraswamy 01422224396

Secretaries - 0142222(2304, 2400, 2397, 2275)

Histology lab - 01422224399

Day to day work

There is a weekly departmental rota, with consultants assigned to cut up, urgent cases, diagnostic cases, non-gynae cytology and MDTs. Trainees will be attached to a named consultant for a period of 4-6 weeks and they will work with the consultant according to the weekly rota.

In addition, consultants do 20 pool cases every week and these may be shared with the trainee.

Extra requests are sent to the lab by e-mail (histologylab@cht.nhs.uk) in the following format:

MICROTOME NUMBER

LAB AND BLOCK NUMBER

NAME

REQUEST

A multiheader session is held every afternoon at 2.00 pm where every newly discussed malignancy and difficult cases are discussed. It is essential to attend this, present cases and participate in the discussion.

MDTs

Trainees are expected to participate in the MDTs.

The MDTs are held at both the Calderdale (CRH) and Huddersfield (HRI) sites as follows. A shuttle bus service is available between CRH and HRI.

Monday

10.30

Breast diagnostic

Learning Centre, CRH

1.30 Skin (twice per month) HRI

Tuesday

10.30 Lung Lecture Theatre, HRI

Wednesday

10.00 Urology Lecture Theatre, HRI

12.30 Gynaecology CRH

Thursday

12.30pm Colposcopy (once a month) CRH

Friday

0800 Breast Therapeutic Lecture Theatre, HRI

12.15 Colorectal Lecture Theatre, HRI

11.45 Unknown Primary Lecture Theatre, HRI

Post mortems

Post mortems are not done at CRH. Trainees will need to make arrangements to do post-mortems at Leeds and will be granted 2 weeks leave from CRH to do so.

Sick leave

If you are unable to attend work due to sickness please inform by telephone the Lead Clinical Supervisor (Vidya Kumaraswamy) as soon as possible.

Annual leave

Please complete an annual leave request form (shared drive R:\Pathology\CellularPathology\Histopathology\Trainees\Forms and docs) and pass it to the Lead Clinical Supervisor for approval.

Study leave

Please complete a Deanery study leave request form SL-A (available on the Deanery website or on the local shared drive and pass it to the Lead Clinical

Supervisor for local approval. This form **must also** be submitted to the TPD for final approval. For more information, please refer to the “Rough Guide for Trainees and Trainers”.